



# Volunteer Registration Form

Thank you for your interest in volunteering with Educafe.

Educafe is built on a simple idea: when people feel welcome, valued and connected, communities grow stronger. Our volunteers play a vital role in creating these shared spaces of belonging, whether that's through conversation, practical support, creativity, or simply being a friendly, consistent presence.

We bring together people who might not otherwise meet, and we focus on what connects us rather than what divides us. Volunteering with Educafe is about helping to create that sense of shared community, week by week.

If you would like to be involved, whether in our weekly café sessions or behind the scenes, please complete the short form below. It helps us understand a little more about you and how you might like to contribute.

If you haven't already visited our weekly café, you are very welcome to drop in on a Wednesday between 11am and 2pm.

[Read more about volunteering with us](#)

We look forward to meeting you.

With thanks,

The Educafe Team

## Name

First Name

Last Name

## Email

example@example.com

## Phone Number

## Address

Street Address

Street Address Line 2

City **I am over 18 years old**

County

Sometimes we need help from speakers of other languages. Please could you tell us which languages you speak?

**Please could you tell us about how you would like to volunteer with us**

- Post Code
- Front of House eg, Community Cafe Assistant
  - Event Support (organising & helping)
  - Fundraising
  - Marketing, digital design & social media
  - Leaflet Drops
  - Help Desk Adviser
  - English Language Support
  - Mentor to young people 14-25 (asylum seekers / refugees)
  - Office Administration
  - Volunteer Manager
  - Other

**Please tell us about specific ideas you may like to develop with Educafe for the benefit of the community**

Ideas

**Please tell us about specific skills or qualifications that you have that could benefit the Educafe project**

Skills and Qualifications

**Please tell us when you are available to help**

Evenings  
Saturdays  
Sundays  
Other

**A big part of volunteering is helping us to report the difference Educafe makes in people's lives. Are you happy to record testimonials, be on camera and help us capture what happens at Educafe?**

Yes  
No  
Maybe - tell me more!

## **Due Diligence: DBS, GDPR & Safeguarding**

Some voluntary positions may require you to hold a DBS (Disclosure and Barring Service) Certificate or GDPR training. Other positions may require Prevent Duty and Safeguarding training, which we can provide for free. Once we know which volunteer roles you are interested in, we can let you know about any additional information or training.

Thank you so much for your offer to help Educafe, we are so grateful. I look forward to working with you to find a role that you will really enjoy and find rewarding for the benefit of our community in West Berkshire.

Kind regards  
Fee Bentley-Taylor  
**Operations & Volunteer Manager**

**NEWSLETTER, stay up-to-date - Please opt-in to receive our newsletter.**

YES  
NO

**WHATSAPP, stay up-to-date - Please opt-in to be added to Educafe's Newsflash WhatsApp group.**

YES  
NO

### **Educafe Privacy Statement**

We are committed to protecting your privacy and complying with the UK General Data Protection Regulation (UK GDPR). This Privacy Statement explains how we collect, use, store, and protect your personal information.

Information Collection: We collect personal information that is necessary for the purpose stated. This may include your name, contact details, and other relevant information.

1. **How We Use Your Information:** We only use your information for the specific purpose mentioned. We don't use it for anything else unless we have your permission or are required by law.
2. **Keeping Your Information Safe:** We have measures in place to protect your personal information from unauthorised access, loss, or misuse. We regularly review and update our security practices to ensure your data is safe.
3. **Sharing Your Information:** We may need to share your information with trusted third parties to fulfil the

purpose mentioned. We make sure they have appropriate security measures in place and only use your information for the agreed purpose.

4. How Long We Keep Your Information: We will keep your information for as long as necessary to fulfil the purpose stated or as required by law. Once we no longer need it, we will securely delete or destroy it.

5. Your Rights: You have rights regarding your personal information. This includes the right to access, correct, or delete your data. You can also object to how we use your information or ask us to restrict certain processing activities.

6. Contacting Us: If you have any questions, concerns, or wish to exercise your rights, please contact us using the provided contact information. We will respond as soon as we can.

We take your privacy seriously and follow the UK GDPR to protect your personal information. If you need more information or have any concerns, please reach out to us.

EDUCAFE CIC

info@educafeuk.co.uk